



Dear Students,

Like many universities around the country dealing with the Coronavirus situation, Acadiana Area Career College will transition to online teaching starting on Wednesday, March 18, 2020, until further notice.

Instructors will contact you on Wednesday, March 18, 2020, with instructions, materials, assignments, and other communications regarding how to proceed with your courses. Check your messages from your instructor often, log into Canvas (<https://canvas.elsevier.com>), and follow your instructor's instructions. As many of you are digital natives, I am confident that you will step up to the challenge of online learning and will find it an enjoyable and engaging experience. Still, your instructors are also here to support you with this transition. Please be open with them if you are having difficulty navigating the course or have questions about how to do something you have not done before. If you have had success in online courses in the past, we hope you will help your friends and fellow students who are newer to this.

We will inevitably experience some technical glitches as we move online. For additional questions and issues, please contact your instructor and if your instructor isn't able to resolve technical glitches that you are experiencing, he/she will relay your issues to our assigned hybrid champion.

Visit these videos (Canvas overview - <https://community.canvaslms.com/videos/1124-canvas-overview-students> and QuickStart for students - <https://community.canvaslms.com/docs/DOC-18585-getting-started-with-canvas-as-a-student> and Canvas Calendar Overview - <https://community.canvaslms.com/videos/1123-calendar-students> and Canvas Chat overview - <https://community.canvaslms.com/videos/1125-chat-students>), which covers some of the basics of Canvas. If you encounter difficulty logging into Canvas, you can message your instructor.

Students will continue attending their externship sites as long as the site remains open. In case a student has to self-quarantine, or the externship site closes, Acadiana Area Career College will resume externships and clinical sessions when given the approval to assign students to externship and clinical sites.

Please know that our number one priority in Academic Affairs is working with your instructors to do everything within our power to ensure that you finish your class strong and that you remain on the path to completion.

Above all, take good care of yourselves and each other.

Best,

John Williams, MSA

Campus Director